iBonus Terminal™

Staff Operation Quick Reference Card

Card Purchase	Undo Manual Redeem
Reload	Request Renew
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Item Purchase	Do Repair
Item Redeem	Request Replace
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Undo Cash Purchase	Carry Forward
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Cash Purchase

+	-
dwAccSpending	
abyBalBonus	

While in Staff Operation Mode (after Staff Login), to add bonus points (defined as Cash Purchase) to the member card, simply key in the bonus point	TUE 07 Sep 15:45 Amount: $
For example, to add 230 points, key in **2 3 0 0 0**. If the entry exceeds the Staff Card allowable transaction limit, it warns you.	Purchase [CASH]: $230.00
By presenting the smart card, bonus points will be added to the card. The transaction is recorded.	CASH: $230.00 BONUS +230

Item Redeem

+	-
	abyBalBonus

While in Staff Operation Mode (after Staff Login), present the Member Card to the iBonus Terminal.	TUE 07 Sep 15:45 Amount: $
iBonus Terminal will first display number of items to be redeemed.	Total No. of item(s): 01
Then, iBonus Terminal will show the first item and prompt for confirmation Yes (1) / No (2)?	1: Fries x 2 Yes/No(1/2)?
It displays the next items for confirmation until all respective items are confirmed or declined.	2: GiftCoupon x 1 Yes/No(1/2)?
If there are no more items to be displayed, it will ask for presenting the smart card to finalize the transaction. Bonus point will be deducted from the smart card and a receipt will be printed out if a receipt printer is connected to the iBonus Terminal	Total 50 Waiting Card...
After presenting card, the summary of the transaction is shown.	Bonus: −50 Bal: 200

Undo Reload

+	-
	abyBalPrepaid

While in Staff Operation Mode (after Staff Login), press **Func** twice to enter Staff Admin mode.	TUE 07 Sep 15:45 Amount: $
Present Staff Card to enter staff admin mode. Press **Func** once more.	* Staff Admin! * Wait StaffCard..
Enter the amount you want to adjust.	= Undo Reload! = Amount: $
After entering the adjustment, Staff Card needs to be presented to confirm the transaction.	Confirmed! Staff Card OK...
When you see the screen as follows. Present member card to finish the adjustment.	= Undo Reload! = $10.00
After presenting card, the summary of the transaction is shown.	= Undo Reload! = Card: −$10.00

Card Purchase

+	-
dwAccSpending	abyBalPrepaid
abyBalBonus (if Bonus Rate is on)	

While in Staff Operation Mode (after Staff Login), to deduct the card stored value, and increase the bonus point if set, (defined as Card Purchase), simply key in the amount.	TUE 07 Sep 15:45 Amount: $
For example, to deduct 230 dollars, key in **2 3 0 0 0**. If the entry exceeds the Staff Card allowable transaction limit, it warns you.	Purchase [CARD]: $230.00
By presenting the smart card, stored value will be deducted and the bonus points will be added to the card. The transaction is recorded.	CARD: −$230.00 BONUS +230

Manual Redeem

+	-
	abyBalBonus

While in Staff Operation Mode (after Staff Login), press **Func** to enter Staff Admin mode.	TUE 07 Sep 15:45 Amount: $
Enter the value of the bonus point and present the member card.	= ManualRedeem = Bonus: 50
After presenting card, the summary of the transaction is shown.	Bonus: −50 Bal: 2000

Item Purchase

+	-
dwAccSpending	abyBalPrepaid
abyBalBonus (if Bonus Rate is on)	

While in Staff Operation Mode (after Staff Login), present the Member Card to the iBonus Terminal.	TUE 07 Sep 15:45 Amount: $
iBonus Terminal will first display number of items to be purchased.	Total No. of item(s): 01
Then, iBonus Terminal will show the first item and prompt for confirmation Yes (1) / No (2)?	1: Fries x 2 Yes/No(1/2)?
It displays the next items for confirmation until all respective items are confirmed or declined.	2: GiftCoupon x 1 Yes/No(1/2)?
If there are no more items to be displayed, it will ask for presenting the smart card to finalize the transaction. Stored value will be deducted from the smart card, corresponding bonus point is added and a receipt will be printed out if a receipt printer is connected to the iBonus Terminal	Total $50.00 Waiting Card...
After presenting card, the summary of the transaction is shown.	Amount: −$50.00 Bal: $200.00

Undo Card Purchase

+	-
abyBalPrepaid	dwAccSpending
	abyBalBonus (if Bonus Rate is on)

While in Staff Operation Mode (after Staff Login), press **Func** twice to enter Staff Admin mode.	TUE 07 Sep 15:45 Amount: $
Present Staff Card to enter staff admin mode.	* Staff Admin! * Wait StaffCard..
Enter the amount you want to adjust.	= UndoPurchase = Amount: $
After entering the adjustment, Staff Card needs to be presented to confirm the transaction.	Confirmed! Staff Card OK...
When you see the screen as follows. Present member card to finish the adjustment.	= UndoPurchase = $10.00
After presenting card, the summary of the transaction is shown.	CARD: +10.00 BONUS −10

Undo Manual Redeem

+	-
abyBalBonus	

While in Staff Operation Mode (after Staff Login), press **Func** twice to enter Staff Admin mode.	TUE 07 Sep 15:45 Amount: $
Present Staff Card to enter staff admin mode. Press **Func** once more.	* Staff Admin! * Wait StaffCard..
Enter the bonus amount you want to adjust.	= Undo Redeem! = Bonus:
After entering the adjustment, Staff Card needs to be presented to confirm the transaction.	Confirmed! Staff Card OK...
When you see the screen as follows. Present member card to finish the adjustment.	= Undo Redeem! = Bonus: 10
After presenting card, the summary of the transaction is shown.	Bonus: +10 Bal: 2000

Reload

+	-
abyBalPrepaid	

While in Staff Operation Mode (after Staff Login), to reload the card stored value, press **Func** once.	TUE 07 Sep 15:45 Amount: $
For example, to reload 200 dollars, key in **2 0 0 0 0**. If the entry exceeds the Staff Card allowable transaction limit, it warns you.	* Reload Mode! * $200.00
By presenting the smart card, stored value will be added to the card. The transaction is recorded.	==== Reload ==== CARD: +$200

Undo Cash Purchase

+	-
	dwAccSpending
	abyBalBonus

While in Staff Operation Mode (after Staff Login), press **Func** twice to enter Staff Admin mode.	TUE 07 Sep 15:45 Amount: $
Present Staff Card to enter staff admin mode.	* Staff Admin! * Wait StaffCard..
Enter the amount you want to adjust.	= UndoPurchase = Amount: $
After entering the adjustment, Staff Card needs to be presented to confirm the transaction.	Confirmed! Staff Card OK...
When you see the screen as follows. Present member card to finish the adjustment.	= UndoPurchase = $10.00
After presenting card, the summary of the transaction is shown.	CARD: +10.00 BONUS −10

Request Renew

While in Staff Operation Mode (after Staff Login), press **Func** twice to enter Staff Admin mode.	TUE 07 Sep 15:45 Amount: $
Present Staff Card to enter Staff Admin mode.	* Staff Admin! * Wait StaffCard..
Press **Func** when you see the screen as follows.	= UndoPurchase = Amount: $
Press **A** when you see the screen as follows.	= Renew Card = Press 'A'...
Press **1** to choose request.	Request/Renew (1/2)?
When you see the screen as follows. Present member card to send the renew request.	Request to Renew Waiting Card...
The request is now sent back to the iBonus Server and waiting for authorization.	Request queued

Do Renew

Proceed to this screen again by the step above. Choose **2** this time for renewal.	`Request/Renew (1/2)?`
When you see the screen as follows. Present member card to send the renew request.	`Renew MemberCard Waiting Card...`
When you see the screen as follows. Present member card to confirm.	`Present the same MemberCard again`
When the card is authorized from the Server, the card can be renewed.	`Card Renewed!`
If record is found but not authorized, it will show the message about the reason.	`Card has already Renewed`
The card being requested is blacklisted.	`Card is blacklisted`
Another terminal is trying to renew on the same card	`Another Terminal doing the renew`
The date setting of the Terminal is not correct so it can't derive the correct expiry date. Please check date setting of the Terminal.	`Invalid renew date`

Do Repair

Go to this screen by the step above. Press **2** to choose repair.	`Request/Repair (1/2)?`
When you see the screen as follows. Present the damaged member card to complete the repair process.	`Repair Card Waiting Card...`
When you see the screen as follows. Present member card to confirm.	`Present the same MemberCard again`
When the card is authorized from the Server, the card can be repaired.	`Card Repaired!`
If record is found but not authorized, it will show the message about the reason.	`Card has already Repaired`
Customer ID of the Terminal is duplicated.	`Customer ID Duplicated`
Card record is not found in the database.	`Error: Card Not Found`
Another Terminal is trying to repair the same card.	`Another Terminal doing the repair`
If record is found but the card cannot be repaired, it is due to severe damaged on the card.	`This Card Cannot be Repaired!`
Present a brand new card.	`Waiting Brand New Card...`
The entire data of the corrupted card will be replaced by a brand new card.	`Card Replaced!`

Do Replace

Follow the steps above. Go to the screen as follows. This time, press **2** to choose replace.	`Request/Replace (1/2)?`
The replacement record can be searched by **1) Reference Code, 2) Card ID, or 3) Customer ID.** Enter **1, 2,** or **3** to do replacement by using one of the above methods. Press **Func** to proceed.	`Ref No: _` `Card ID: _` `Customer ID: _`
Present a brand new card.	`Waiting Brand New Card...`
If the card replacement is accepted, present a newly initialized card to the Terminal. The card can now be used.	`Card Replaced!`
If record is found but not authorized, it will show the message about the reason.	`Card has already Replaced`
Customer ID is duplicated.	`Customer ID Duplicated`
Card being replaced is already blacklisted	`Card is blacklisted`
Card being replaced is not found.	`Error: Card Not Found`
Another Terminal is trying to replace the same card.	`Another Terminal doing the replace`

Quick Reload

+	Set to 0
`dwAccSpending`	`abyBalPrepaid`
`abyBalBonus (if Bonus Rate is on)`	

While in Staff Operation Mode (after Staff Login), press **Func** twice to enter Staff Admin mode.	`TUE 07 Sep 15:45 Amount: $`
Present Staff Card to enter Staff Admin mode.	`* Staff Admin! * Wait StaffCard..`
Press **Func** until seeing the screen as follows. Press **A**.	`= CarryForward = Press 'A'...`
Enter the initial stored value and press **Func**. (This will only be shown in Prepaid Mode)	`Initial Value: $100.00`
Enter the initial bonus value and press **Func**.	`Initial Bonus: 50`
Present a brand new card or a member card with no previous transaction to confirm.	`Waiting Card...`
It is done!	`Member Card Updated OK!`

Reprint Receipt

When a printer is connected to the iBonus Terminal, a receipt is printed when a transaction is made. Press the button A if you wish to print the receipt of the last transaction again.

While in Staff Operation Mode (after Staff Login), press **A**	`TUE 07 Sep 15:45 Amount: $`
Press 1 to confirm to reprint receipt of the last transaction or press 2 to cancel.	`Reprint Receipt Yes/No (1/2)?`

Request Repair

While in Staff Operation Mode (after Staff Login), press **Func** to enter Staff Admin mode.	`TUE 07 Sep 15:45 Amount: $`
Present Staff Card to enter Staff Admin mode.	`* Staff Admin! * Wait StaffCard..`
Press **Func** when you see the screen as follows.	`= UndoPurchase = Amount: $`
Keep pressing **Func** until you see the screen as followings. Press **A** to enter repair card menu.	`= Repair Card! = Press 'A'`
Press **1** to choose request.	`Request/Repair (1/2)?`
When you see the screen as follows. Present member card to send the repairing request.	`Request to Repair Waiting Card...`
The request is now sent back to the iBonus Server and waiting for authorization.	`Request queued`

Request Replace

While in Staff Operation Mode (after Staff Login), press **Func** to enter Staff Admin mode.	`TUE 07 Sep 15:45 Amount: $`
Present Staff Card to enter Staff Admin mode.	`* Staff Admin! * Wait StaffCard..`
Press **Func** when you see the screen as follows.	`= UndoPurchase = Amount: $`
Keep pressing **Func** until you see the screen as followings. Press **A** to enter repair card menu.	`= Replace Card = Press 'A'...`
Press **1** to choose request.	`Request/Replace (1/2)?`
Press **1** if you know the customer ID stored in the card (iBonus Terminal can only enter customer ID in numerical format, you can choose **1** only if the customer ID is in such format). Press **2** if you know the member ID of the lost card.	`CustomerID/ Card ID(1/2)?`
If you have chosen **1**, enter the numerical customer ID and press **Func**.	`Customer ID:`
If you have chosen **2**, enter the numerical member ID and press **Func**.	`Member ID:`
Enter the date of birth as that in the lost card. If the date has not been entered before, leave is as 00/00/0000. Press **Func** to proceed	`DOB (M/D/Y): 00/00/0000`
A receipt with the reference no. is printed. Keep the receipt. If the Terminal is not connected to a printer, make sure that the reference number is noted. The number is required for the renewal process. Press **Func** or ← to finish.	`Request Sent! Ref: 12345`

Carry Forward

+	Set to 0	Altered
`abyBalPrepaid`	`dwAccSpending`	`abyMemberName`
	`abyBalBonus`	

While in Staff Operation Mode (after Staff Login), press **Func** twice to enter Staff Admin mode.	`TUE 07 Sep 15:45 Amount: $`
Present Staff Card to enter Staff Admin mode.	`* Staff Admin! * Wait StaffCard..`
Press **Func** until seeing the screen as follows. Press **A**.	`= CarryForward = Press 'A'...`
Enter the initial stored value and press **Func**. (This will only be shown in Prepaid Mode)	`Initial Value: $100.00`
Enter the initial bonus value and press **Func**.	`Initial Bonus: 50`
Present a brand new card or a member card with no previous transaction to confirm.	`Waiting Card...`
It is done!	`Member Card Updated OK!`